



Job Description for:

*BSW Intern
Clinical Services
Non-exempt / Internship*

Reporting Structure

The BSW Intern reports directly to a designated Behavior Therapist (Supervisor). The Associate Director provides additional supervision of BSW as need arises or programing dictates.

Qualifications

BSW Interns must be currently enrolled in a Bachelor's level Social Work Program with a desire to work at the micro level, primarily with children, youth, adults, and families. Macro focused work is an option, but must be discussed with the Associate Director early in the orientation process. Working knowledge of Applied Behavioral Analysis (ABA) principals and interventions is desirable, as well as understanding of Autism Spectrum Disorders. Must have the ability to work with diverse groups of people at all levels of the organization, and the ability to manage multiple priorities effectively. Must be able to work cooperatively with contract agencies, schools, and other human service providers. Excellent written and oral communications required. Diplomatic interpersonal skills needed. Experience working with groups, children, and adult clients considered a plus. Self-initiative, reliable transportation, attention to detail and follow-through are essential.

Key Responsibilities

BSW interns will be expected to comply with all internship requirements as set forth by their academic institution. In addition, Residential Options, Inc. (ROI) expects that all BSW Internships will:

- Extend for at least 2 semesters or academic periods and
- Be comprised of at least 14-16 hours per week depending on specific university requirements, to include:
 - Up to six (6) hours per week dedicated to direct care with clients;
 - At least one (1) hour of direct supervision with Supervisor, and
 - At least (10) hours of face to face time with families/ direct care staff and administrative/special project work, as determined by their Supervisor/Academic Institution.

Specific Duties

BSW Interns will be tasked with the following specific duties during their time with ROI:

- Must obtain a current TB test prior to beginning internship for licensed facilities;
- Completion of required training per regulatory requirements (see contract for specifics);
- Direct care and interaction with ROI clients with developmental disabilities;
- Weekly supervision with their direct supervisor, individual or group format;
- Administrative / Special Project work to include items such as assembling kits, updating discrete trial or table time activity materials, participate as residential tech in potty camp, etc.;
- Participation on teams of a small clinical caseload is expected. This includes but is not limited to intake assessments, behavior treatment plan development, staff trainings, family trainings, data collection, uploading client data, coordinating with members of the client's clinical team, etc.;
- Will also be expected to assist in preparing clinical billing/coding/tracking systems to report services and track caseload progress.

*At times, BSW interns are required to provide their own transportation for in-home clinical services. Interns will be partially compensated for mileage associated with in-home work, to be discussed with the intern during the interview process.