



Job Description for:

MSW Intern
Clinical Services
Non-exempt / Internship

Reporting Structure

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The MSW Intern reports directly to a designated Behavior Therapist (Supervisor). The Associate Director provides additional supervision of MSW Intern if Supervisor is a LLMSW.

Qualifications

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MSW Interns must be currently enrolled in a Master's level Social Work Program with a desire to work at the micro level, primarily with children, youth and families. Macro focused work is an option, but must be discussed with the Associate Director early in the orientation process. Working knowledge of ABA principals and interventions is essential, as well as understanding of Autism Spectrum Disorders. Must have the ability to work with diverse groups of people at all levels of the organization, and the ability to manage multiple priorities effectively. Must be able to work cooperatively with contract agencies, schools, and other human service providers. Excellent written and oral communications required. Diplomatic interpersonal skills needed. Experience working with groups and adult clients considered a plus. Attention to detail and follow-through essential.

Key Responsibilities

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MSW interns will be expected to comply with all internship requirements as set forth by their academic institution. In addition, Residential Options, Inc. (ROI) expects that all MSW Internships will:

- Extend for at least 2 semesters or academic periods and
- Be comprised of at least 16 hours per week, to include:
 - Up to six (6) hours dedicated to direct care with clients;
 - At least one (1) hour of direct supervision with Supervisor, and
 - Up to ten (10) hours of face to face time with families/ direct care staff and administrative/special project work, as determined by their Supervisor/Academic Institution.

Specific Duties

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MSW Interns will be tasked with the following specific duties during their time with ROI:

- Must obtain a current TB test prior to beginning internship;
- Completion of required training per regulatory requirements (see contract for specifics);
- Direct care and interaction with ROI clients with Autism Spectrum Disorders;
- Weekly supervision with their direct supervisor, individual or group format;
- Administrative / Special Project work to include items such as coordinating sibling or social skills groups, potty camp, etc.;
- Coordination / Management of a small clinical caseload is expected. This includes but is not limited to intake assessments, behavior treatment plan development, staff trainings, family trainings, data collection, uploading client data, coordinating with members of the client's clinical team, etc.;
- Will also be expected to assist in preparing clinical billing/coding/tracking systems to report services and track caseload progress.

*At times, MSW interns are required to provide their own transportation for in-home clinical services. Interns will be partially compensated for mileage associated with in-home work, to be discussed with the intern during the interview process.