

**RESIDENTIAL OPTIONS, INC.
2121 E. GRAND RIVER
LANSING, MICHIGAN 48912**

Job Description and Duties

RESIDENTIAL TECHNICIAN

A residential technician is responsible for providing assistance with activities of daily living (ADL's) including personal care and hygiene, household support, and independent living skills, and all activities outlined in the consumer's individual treatment plan. These tasks are carried out under the supervision of the Group Home Manager, Site Coordinator, or Behavior Therapist and minor child's parent/guardian.

Typical Duties:

1. Assisting consumers with personal hygiene. This may include, but is not limited to, toileting, bathing, dressing, shaving, dental care, etc.
2. Implementing each consumer's individual treatment plan and completing all required documentation in a timely manner.
3. Encouraging and assisting consumers to be involved in community activities and outings.
4. Transporting consumers to day programs, medical appointments, community activities, etc. as required. Employees may be required to drive the employer's vehicles while on duty or may need to use their own vehicle.
5. Administering medications, treatments, and therapy programs as instructed by clinicians and completing documentation in accordance with Community Mental Health policies and procedures.
6. Communicating effectively with your supervisor and clinicians in regard to the needs of the consumers.
7. Completing required training(s) specific to your site placement in a timely manner.
8. Attending mandatory staff meetings and training sessions as required by ROI.

Minimum Qualifications:

- Must possess a high school diploma or G.E.D.
- Must be at least 18 years of age
- Must have a valid driver's license or chauffeur's certification
- Must be insurable under ROI's automobile insurance policy
- Must have a reliable vehicle for work-related needs
- Must be willing to complete Recipient Rights and CPR/First Aid training prior to beginning employment